

## Payroll Deduction Authorization Slip Instructions for the Los Angeles County Fire Fighters Pipes and Drums Band

Your Los Angeles County Fire Fighters Pipes and Drums Band has finally been approved to accept payroll deduction authorizations from County personnel. But in order to initiate the formal payroll deduction process, we must collect 1,000 signed Payroll Deduction Slips from our folks!

Please consider signing one today. The \$4.00 monthly contribution would go to pay for travel costs, uniforms, instruments, equipment, lessons...most of which is currently paid for out-of-pocket by band members. All contributions are TAX-DEDUCTIBLE and can be stopped at any time.

It is an honor and privilege to serve this great Department. Please consider contributing to this worthy and tax-deductible cause.

### Instructions:

LOS ANGELES COUNTY AUDITOR-CONTROLLER						
DEDUCTION AGENCY NAME				DEDUCTION TYPE/PLAN		
Leave this area blank, these fields will be filled in once we collect 1,000 signatures and are given official codes.						
DO NOT WRITE ABOVE THIS LINE - PAYROLL USE ONLY						
EMPLOYEE NUMBER	DEPT. CODE	EMPLOYEE LAST NAME		FIRST NAME	M.I.	
EMP Number	390	Last Name		First Name	M.I.	
NOT TO BE USED FOR COUNTY INSURANCE PLANS				I HEREBY AUTHORIZE THE LOS ANGELES COUNTY AUDITOR-CONTROLLER OR HIS AGENTS TO DEDUCT MONTHLY FROM SALARY EARNED BY ME IN ANY DEPARTMENT OR DISTRICT OF THE COUNTY OF LOS ANGELES THE AMOUNT SHOWN HEREON AND TO PAY THE SAME TO:		
CHANGE TYPE	DEDUCTION AMOUNT (\$)		DEDUCTION %			
	OLD	NEW	OLD			NEW
NEW <input checked="" type="checkbox"/>		\$ 4.00				%
REPLACE <input type="checkbox"/>	\$	\$	%			%
CANCEL <input type="checkbox"/>	\$		%			
STOP DATE	Leave Blank	LIMIT AMOUNT	\$	Leave Blank	DATE      SIGN	
PAYROLL DEDUCTION AUTHORIZATION						
			DATE      EMPLOYEE SIGNATURE			

Los Angeles County Firefighters Pipes & Drums

Here you can see that your contribution will in fact go to the Band.

A "Stop Date" would only be filled in if you intended to contribute only through a certain date.

A "Limit Amount" would only be filled in if you intended to limit your total lifetime contribution to a certain amount.